



The Harry Fox Agency, Inc., 601 West 26th Street, New York, NY 10001

APPLICATION FOR HFA MECHANICAL LICENSING ACCOUNT

This form is to create a licensing account with HFA for the manufacture and distribution of CDs, Audio Cassettes, LP's, etc. within the U.S. Domestic license request forms can be downloaded at www.harryfox.com/docs/m-license_laccountapp.pdf; however, if you'd like to apply for licenses online, see option #4 on the reverse of this page. If you plan to license songs for digital uses as ringtones, downloads, streams, Digital Phonograph Delivery, etc., you will need to submit a New Media Application, which is available at www.harryfox.com/newmediareg/nmrForm1.html. If you plan to import into the U.S. recordings manufactured outside of the country, you will need to complete a Request Form for Phonorecord Importation, which is available at www.harryfox.com/docs/Importation_Request_Form.pdf.

1. GENERAL CONTACT INFORMATION

Name of Company: _____ Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____
(No P.O. Boxes; must be a street address. If a rural address, we still need a street address in addition to P.O. Box)

Telephone #: _____ Fax#: _____

E-mail: _____ Website: _____

Is your company affiliated with any other HFA accounts? _____ If yes, please list the account names and numbers

2. PRELIMINARY RELEASE INFORMATION

Anticipated Quantity of Units: ___ over 2,500 (See section 3 below)
___ 25 – 2,500 (For mechanical licenses in a quantity of 25 to 2,500 units, HFA recommends the use of Songfile system. Please visit <http://www.harryfox.com/public/songfile.jsp> for more information.)

Signature: _____ Title: _____ Date: _____

Print name: _____

3. ADDITIONAL INFORMATION ON ACCOUNTS RELEASING 2,500+ UNITS

Have you ever done business with HFA before? If "Yes," under what account name? _____

Check the category which best applies to you:

___ Corporation ___ Partnership ___ LLC ___ Individual ___ School ___ Church ___ Military Organization

If incorporated, please supply State and Date of Incorporation _____

If an individual, please supply Social Security Number _____

Years at Present Address _____

Annual U.S. Gross Receipts (check one) ___ \$5,000 or less ___ \$5,001 to \$50,000 ___ \$50,001 to \$100,000 ___ Over \$100,000

Bank Name: _____ Bank Address: _____

Type of Account: _____ Bank Telephone: _____

(over)

4. HFA ONLINE LICENSING TOOLS

Licensees with an HFA account can have access to our online licensing system, eMechanical, and to online reports of licensing activity. These tools are described further below. If you would like to use HFA Online, you must designate an Administrator(s) responsible for overseeing user accounts for your company’s employees as described below. You may designate more than one person with Administrator duties; if your company elects to do this, please send a separate copy of the form for each Administrator.

eMechanical is a web-based mechanical licensing application, which will allow you to apply for licenses for physical and digital products online. Licensees can submit and track the progress of license requests in real time; research their entire licensing account online, not just transactions submitted through the application; and request licenses for digital permanent download singles and albums. Please note that this is not a bulk license request tool; if you are interested bulk licensing, please inform an HFA Licensing agent.

Online Licensing Reports give licensees the ability to view all their licensing transactions online and download this data to their own systems. In addition, these reports will help to identify trends or analyze problems using a set of business analytical tools. The data used by the reporting application is now refreshed on a monthly basis with plans to move to weekly updates. The following reports are available in both Adobe PDF and Microsoft Excel formats: Download of License Transactions, Reports of License Transactions by Status Summary; Status Detail; Release Detail; and Song, and Notice of Song Ownership Changes. The reports may be customized using a series of prompts, or filters. The filters for licensing transactions include transaction type (such as digital), transaction status (such as unsigned), and the reporting period.

If you would like to use the HFA Online Licensing tools, please complete the following:

Request for Administrator Account and Password for HFA Online Systems

The organization(s) identified on the reverse of this page hereby request(s) HFA to open an account for and assign a password to the employee identified below, who will act as an Administrator to oversee access within our organization(s) to HFA’s online systems. It is understood that the Administrator will be subject to all applicable terms governing use of HFA’s online systems and will be responsible for supervising the access of our employees to HFA’s online systems in accordance with such terms.

Administrator Name: _____

Administrator Title: _____ Administrator Dep’t: _____

Administrator Postal Address: _____

(if different than company’s) _____

Administrator Email: _____

Administrator Phone: _____ Administrator Fax: _____

In signing below I represent that I am authorized by the organization(s) identified above to designate the person identified above as an Administrator to oversee our employees’ access to HFA’s online systems.

By: _____ Print Name: _____
Authorized Signature

Dated: _____ Title: _____

Return with License Request (attached) to: Licensing Department
The Harry Fox Agency
601 West 26th Street, 5th Floor
New York NY 10001
Fax 212-953-2384

HFA Internal Use ONLY: Approved by: _____ Acct # _____